

Jeni Arndt, Chair
Joe Wise, Vice-chair
Susan Gutowsky
Julie Pignataro
Tricia Canonico
Shirley Peel
Kelly Ohlson
Emily Francis
Kristin Stephens
Kristen Draper
Andy Smith

Remote Meeting
City Hall West
300 LaPorte Avenue
Fort Collins, Colorado

Cablecast on FCTV
Channel 14 on Connexion
Channel 14 and 881 on Comcast

Caitlin Quander
Brownstein Hyatt Farber Schreck

Josh Birks
Interim Executive Director

Anissa Hollingshead
Secretary

Upon request, the City of Fort Collins will provide language access services for individuals who have limited English proficiency, or auxiliary aids and services for individuals with disabilities, to access City services, programs and activities. Contact 970.221.6515 (V/TDD: Dial 711 for Relay Colorado) for assistance. Please provide 48 hours advance notice when possible.

A petición, la Ciudad de Fort Collins proporcionará servicios de acceso a idiomas para personas que no dominan el idioma inglés, o ayudas y servicios auxiliares para personas con discapacidad, para que puedan acceder a los servicios, programas y actividades de la Ciudad. Para asistencia, llame al 970.221.6515 (V/TDD: Marque 711 para Relay Colorado). Por favor proporcione 48 horas de aviso previo cuando sea posible.

URBAN RENEWAL AUTHORITY BOARD MEETING February 24, 2022 • 5:00 PM

PUBLIC PARTICIPATION OPTIONS

There will be three options for people who would like to participate in the meeting:

- Live via the Zoom online meeting,
- Live via the telephone,
- By submitting emails to cfrickey@fcgov.com

All options will be available for those wishing to provide general public comment, as well as public comment during individual discussion items.

PUBLIC PARTICIPATION (ONLINE VIA ZOOM)

Individuals who wish to address the Board via remote public participation can do so through Zoom at <https://zoom.us/j/98687657267>. Individuals participating in the Zoom session should watch the meeting through that site, and not via FCTV, due to the streaming delay and possible audio interference.

The Zoom meeting will be available beginning at 4:30 p.m. on the day of the meeting. Participants wanting to ensure their equipment setup is working should join prior to 5:00 p.m. For public comments, the Chair will ask participants to click the “Raise Hand” button to indicate you would like to speak at that time. Staff will moderate the Zoom session to ensure all participants have an opportunity to address the Board.

To participate, you must:

- Have an internet-enabled smartphone, laptop or computer. Using earphones with a microphone will greatly improve your audio experience.
- Join the Zoom meeting using the link on the front page of the agenda or on the URA webpage at: <http://www.renewfortcollins.com/meeting-agendas>.

PUBLIC PARTICIPATION (VIA PHONE)

- Dial public participation phone number, **1-346-248-7799**.
- Enter the Meeting ID: **986 8765 7267** followed by the pound sign (#).
- The meeting will be available beginning at 4:15 p.m. Please call in to the meeting prior to 5:00 p.m., if possible. For public comments, the Chair will ask participants to indicate if you would like to speak at that time – **phone participants will need to press *9 to do this**. Staff will be moderating the Zoom session to ensure all participants have an opportunity to address the Board.

PUBLIC PARTICIPATION (VIA EMAIL):

Individuals not comfortable or able to access the Zoom platform or able to participate by phone are encouraged to participate by emailing general public comments you may have to cfrickey@fcgov.com. If you have specific comments on any of the discussion items scheduled, please make that clear in the subject line of the email and send prior to the meeting Thursday evening.

WATCH THE MEETING:

- Anyone can view the Council meeting live on Channels 14 and 881 or online at www.fcgov.com/fctv and will be replayed the following morning at 10 am.

Documents to Share: If residents wish to speak to a document or presentation, email those materials to URA at cfrickey@fcgov.com no later than 3 p.m. the day of the meeting.

A) CALL MEETING TO ORDER

B) PLEDGE OF ALLEGIANCE

C) ROLL CALL

D) AGENDA REVIEW

- Executive Director’s Review of Agenda.

E) PUBLIC PARTICIPATION

F) PUBLIC PARTICIPATION FOLLOW-UP

G) COMMISSIONER REPORTS

H) Discussion Items

The method of debate for discussion items is as follows:

- Chair introduces the item number and subject; asks if formal presentation will be made by staff
- Staff and/or Applicant presentation (optional)
- Chair requests public comment on the item (three-minute limit for each person)
- Board questions of staff on the item
- Board motion on the item
- Board discussion
- Final Board comments
- Board vote on the item

Note: Time limits for individual agenda items may be revised, at the discretion of the Chair, to ensure all have an opportunity to speak. **Please sign in at the table in the back of the room.** The timer will buzz when there are 30 seconds left and the light will turn yellow. It will buzz again at the end of the speaker's time.

1. Consideration and Approval of the Minutes for the January 27, 2022 Urban Renewal Authority Board Meeting.

The purpose of this item is to approve the minutes of the January 27, 2022 Urban Renewal Authority Board meeting.

2. Board Retreat Follow-up.

The purpose of this item is to continue discussions from the URA Board's retreat in December 2021. Topics highlighted at the retreat included:

- Revisiting Strategic Plan
- Continuing discussion of how proactive vs. reactive the Board would like to be
- Establishing criteria for evaluating development proposals and new Plan Areas

This conversation will be facilitated by Chris Hutchinson from Trebuchet Group. Staff anticipates continuing retreat follow-up discussions through April of 2022.

I) **OTHER BUSINESS**

J) **ADJOURNMENT**

AGENDA ITEM SUMMARY

Urban Renewal Authority Board

February 24, 2022

STAFF

Anissa Hollingshead, City Clerk

SUBJECT

Consideration and Approval of the Minutes for the January 27, 2022 Urban Renewal Authority Board Meeting.

EXECUTIVE SUMMARY

The purpose of this item is to approve the minutes of the January 27, 2022 Urban Renewal Authority Board meeting.

ATTACHMENTS

1. January 27, 2022 (PDF)

URBAN RENEWAL AUTHORITY BOARD

January 27, 2022

5:10 PM

- **ROLL CALL**

PRESENT: Smith, Stephens, Draper, Pignataro, Francis, Arndt, Canonico
 ABSENT: Wise, Gutowsky, Peel, Ohlson

- **AGENDA REVIEW**

Josh Birks, Acting Executive Director, stated there were no changes to the published agenda.

- **COMMISSIONER REPORTS**

1. **Consideration and Approval of the Minutes for the October 28, 2021 Urban Renewal Authority Board Meeting. (Adopted)**

The purpose of this item is to approve the minutes of the October 28, 2021 Urban Renewal Authority Board meeting.

Board Member Pignataro made a motion, seconded by Board Member Francis, to approve the minutes of the October 28, 2021 meeting.

RESULT:	MINUTES ADOPTED [UNANIMOUS]
MOVER:	Julie Pignataro, District 2
SECONDER:	Emily Francis, District 6
AYES:	Smith, Stephens, Febvre, Pignataro, Francis, Arndt, Canonico
ABSENT:	Wise, Gutowsky, Peel, Ohlson

2. **Resolution No. 118 Accepting the Appointment of a Poudre School District Board Member. (Adopted)**

The purpose of this item is to discuss the appointment of a Commissioner from the Board of Education. The previous Commissioner representing the Board of Education reached their term limit on the Board of Education. The Board of Education appointed Kristen Draper to the Authority Board on December 14, 2021.

Caitlyn Quander, legal counsel, noted outside entities appoint their URA representative and the URA Board accepts those appointments.

Board Member Stephens made a motion, seconded by Board Member Pignataro, to adopt Resolution No. 118. Yeas: Smith, Stephens, Pignataro, Francis, Arndt and Canonico. Nays: none. Recused: Draper.

Board Member Draper took her oath of office.

RESULT:	RESOLUTION NO. 118 ADOPTED [6 TO 0]
MOVER:	Kristin Stephens, Board Member
SECONDER:	Julie Pignataro, District 2
AYES:	Smith, Stephens, Pignataro, Francis, Arndt, Canonico
ABSENT:	Wise, Gutowsky, Peel, Ohlson

Attachment: January 27, 2022 (11273 : Minutes - 0127)

3. **Resolution No. 119 Appointing a New Member to the Board Finance Committee. (Adopted)**

The purpose of this item is to discuss the appointment of a member to the Urban Renewal Authority (URA) Finance Committee filling a vacancy left by former Commissioner Febvre.

Clay Frickey, Redevelopment Program Manager, stated the previous School District representative, Christophe Febvre, was on the Finance Committee, necessitating the need for this new appointment to the Committee. He stated the meetings are held the second Thursday of each month from 3-4 PM.

Board Member Draper volunteered for the position.

Board Member Pignataro made a motion, seconded by Board Member Canonico, to adopt Resolution No. 119, with Board Member Kristin Draper's name inserted in the Resolution.

RESULT:	RESOLUTION NO. 119 ADOPTED [UNANIMOUS]
MOVER:	Julie Pignataro, District 2
SECONDER:	Tricia Canonico, District 3
AYES:	Smith, Stephens, Draper, Pignataro, Francis, Arndt, Canonico
ABSENT:	Wise, Gutowsky, Peel, Ohlson

4. **Strategic Plan Implementation Update. (No Action Taken)**

The purpose of this item is to update the Urban Renewal Authority Board on progress to date implementing the Authority's Strategic Plan. The Urban Renewal Authority adopted a final Strategic Plan guiding its operations on November 30, 2020. The Strategic Plan contains guiding statements for the operations and purpose of the Authority along with eight implementation strategies to guide the Authority's operations in the short and medium term. All strategies are on-track with several completed. Staff continues to make progress on the strategies that are not complete and move forward strategies that are on-going. With retreat follow-up sessions scheduled from February to April, staff recommends updating the strategies to align with the goals of the current Board.

Clay Frickey, Redevelopment Program Manager, stated the URA's Strategic Plan, adopted in 2020, guides the short- and medium-term actions of the Authority. He provided details on each of the eight implementation strategies in the Plan, noting all of them are on track with some already complete.

Board member Stephens agreed the URA website needs to be easier to find. She mentioned the Board retreat and asked about the status of some of those discussions. Frickey replied a recap of the retreat will occur at the end of this meeting and the intent is to discuss the retreat as a full Board over the next few meetings and eventually adopt the amended Strategic Plan based on proposed changes.

RESULT:	NO ACTION TAKEN
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● **OTHER BUSINESS**

Chris Hutchinson, Chief Executive Officer of Trebuchet Group, provided a summary of the Board retreat. He encouraged the Board to make commitments to things that may not be perfect knowing changes can be made later. He discussed the next step recommendations he provided the Board.

Board Member Pignataro asked about the planned retreat follow-up at upcoming meetings. Chris Hutchinson replied the time is allotted to make progress on updating the Strategic Plan for adoption.

- **ADJOURNMENT**

The meeting adjourned at 5:41 PM.

Chair

ATTEST:

Secretary

Attachment: January 27, 2022 (11273 : Minutes - 0127)